

How to Print a Large PDF as a Poster in Adobe Acrobat

Use the Poster option to tile one large page across several standard sheets, then trim and assemble the sheets into one poster.

Before you begin: Open the PDF in Adobe Acrobat or Acrobat Reader, load the paper you want to use, and make sure a physical printer is selected.

Step-by-step instructions

- 1. Open the Print window.** Windows: choose Menu > Print, or press Ctrl+P. macOS: choose File > Print, or press Command+P.
- 2. Choose your printer.** Select the physical printer, confirm the number of copies, and choose the page or page range you want to print.
- 3. Select Poster.** In the Print dialog box, find Page Sizing & Handling, then select Poster.
- 4. Set Tile Scale.** Use 100% to print the page at its actual PDF size. Increase the percentage to make the poster larger, or reduce it if the preview shows too many sheets.
- 5. Set Overlap.** Enter at least 0.25 in / 6 mm so adjacent sheets overlap slightly. This makes trimming, lining up, and taping easier.
- 6. Turn on assembly aids.** Check Cut marks to show trim guides. Check Labels to print the file name and tile number on each sheet.
- 7. Check optional tiling.** Select Tile only large pages when the PDF has mixed page sizes and you want normal-size pages to print on single sheets.
- 8. Verify paper and orientation.** Use Page Setup or printer Properties/Preferences to confirm paper size, paper source, and portrait or landscape orientation.
- 9. Review the preview.** Look at the preview before printing. Confirm the final poster size, number of sheets, tile order, overlap, and that no important content is cut off.
- 10. Print and keep pages in order.** Click Print. As pages come out, stack them in order so the labels or preview order can be followed during assembly.
- 11. Trim and assemble.** Trim along the cut marks, overlap matching edges, align the artwork carefully, and tape the sheets together from the back.

Quick settings reference

Setting	What to use
Tile Scale	Start at 100%. Adjust only after checking the preview.
Overlap	Use 0.25 in / 6 mm or more for easier assembly.
Cut marks	Turn on when you plan to trim the pages.
Labels	Turn on to identify each tile and keep pages in order.
Preview	Do not print until the preview shows the correct final size and sheet count.

Tip: If the Print button is not visible, reduce the print dialog size, hide the taskbar/dock, or press Enter after confirming the settings.